

Employee UAN activation process

UAN Activation

To activate the UAN, you should have the [UAN](#) and PF member ID with you. You can't activate the UAN without this information.

Steps for UAN Activation

Visit <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>

In this page, click at 'Activate your UAN'.

You will be redirected to the page given below

The screenshot shows a web browser window with the following details:

- Browser Tabs:** Your Payroll System, EPFO: Home, UAN Activation Process: H..., Member Home.
- Address Bar:** https://unifiedportal-mem.epfindia.gov.in/memberinterface/no-auth/uanActivation/activationForm?_HDIV_STATE_=3-7
- Page Header:** EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA. MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA. Universal Account Number (UAN) MEMBER e-SEWA.
- Section:** Activate Your Uan
- Form Fields:**
 - UAN
 - Enter Member ID (with dropdowns for State and Office)
 - AADHAAR
 - PAN
 - Name *
 - Date of Birth * (format: DD/MM/YYYY)
 - Mobile No. *
 - Email Id
 - Captcha * (displaying M B J J Z)
- Buttons:** Get Authorization Pin, Back
- Footer:** Contact Us, FAQs, Local Disk (D:), 14:46, 25/06/2018

1. In this page you are required to enter your UAN, Name, Date of Birth, Mobile No and the Captcha Code and then click on 'Get Authorization Pin'. You will receive the pin on your mobile number.

2. Under the Disclaimer section, click on the 'I Agree' checkbox and then enter the OTP that you have received on your mobile number.

Click on the 'Validate OTP and Activate UAN' button.

Features & Benefits of UAN

- Universal Account Number or UAN helps to centralize employee data in the country.
- One of the biggest use of this unique number is that it brings down the burden of employee verification from companies and employers by EPF organization.
- This account made it possible for EPFO to extract the bank account details and KYC of the member and KYC without the help of employers.
- It is useful for EPFO to track multiple job switches of employee.
- Untimely and early [EPF withdrawals](#) have reduced considerably with the introduction of UAN.

Advantages of UAN to employees

- Every new PF account with a new job will come under the umbrella of a single unified account.
- It is easier to withdraw (fully or partially) PF online with this number.
- Now the employees themselves can transfer [PF balance](#) from old to new using this unique account number.
- Any time you want a PF statement (visa purpose, loan security etc.), you can download one instantly – either by logging in using member ID or UAN or by sending an SMS.
- There will be no need for new employers to validate your profile if the UAN is already Aadhar and KYC-verified.
- UAN ensures that employers cannot access or withhold the PF money of their employees.
- It is easier for employees to ensure that his/her employer is regularly depositing their contribution in the PF account.

How to know your UAN

- **Through UAN Portal using PF number/member ID**
- It is possible, that you are unable to get your Universal Account Number from the employer, you can obtain the UAN number through UAN portal also. You need to follow the below steps:
- **Step 1:** Go the UAN Portal <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>
- **Step 2:** Click on the tab 'Know your UAN Status'. The following page will appear.

- **Step 3:** Select your state(Gujarat) and EPFO office (Ahmedabad)from dropdown menu and enter your PF number/member ID along with the other details such as name, date of birth, mobile no, captcha code (You can get the PF number/member ID from your salary slip) Enter the tab 'Get Authorization Pin'.
- **Step 4:** You will receive a PIN on your mobile number. Enter the PIN and click on 'Validate OTP and get UAN' button.
- **Step 5:** Your Universal Account Number will be sent to your mobile number.